

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY JULY 6, 2009**

The Pamlico County Board of Commissioners met in regular session on Monday July 6, 2009 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Reverend Grady Simpson gave the invocation and Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar called for corrections, additions and/or deletions to the regular and closed session minutes of the June 15, 2009 minutes. There being none on a motion made by Commissioner Ann Holton and seconded Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the regular and closed session June 15, 2009 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Ann Holton, the Board unanimously agreed to delete item # 16 overtime for Ms. Mary Jane Westphal and to add in its place the request for a support letter the Charter School for their construction project.

Chairman Paul Delamar declared the Public Hearing for the CDBG 2009 Scattered Site application open. Chairman Paul Delamar asked if there were any members of the public to speak. There were none. Chairman Paul Delamar recognized Ms. Jayne Robb, Economic Developer who gave the Board an overview of the program. They have selected four (4) properties for the 2009 Scattered Site Application to be submitted to the Division of Community Assistance and two (2) alternates. Chairman Paul Delamar declared the Public Hearing closed.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE COUNTY OF PAMLICO AUTHORIZING THE FILING OF APPLICANTS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.

WHEREAS, the North Carolina Division of Community Assistance had made Community Development Block Grant Funds available to counties and cities across the state; and

WHEREAS, the Board of Commissioners of the County of Pamlico desires to undertake certain community development activities within the County; and

WHEREAS, all requirements have been met in preparing an application for funding, including public hearings and citizen's participation;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PAMLICO,

THAT, the Chairman of the Board of Commissioners of the County of Pamlico be authorized and directed to submit an application to the Division of Community Assistance for Community Block Grant Funds in the amount of \$400,000 under the Scattered Site Housing Category; and

THAT, if CDBG Funds are received, housing activities including housing clearance/demolition, and relocation/replacement will be undertaken at scattered sites throughout the County; and

THAT, the Chairman of the Board of Commissioners and County Manager of the County of Pamlico be authorized and directed to act in connection with the application, to provide such additional information as may be required, and to execute any and all documents related to said application including the grant agreement upon successful funding of the project application; and

FINALLY THAT, the County of Pamlico will comply with all Federal and State laws, regulations, rules, and Executive Orders.

DULY ADOPTED THIS THE 6th DAY OF JULY 2009, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PAMLICO.

Chairman Paul Delamar recognized Ms. Bobbie Waters, Solid Waste Planner/Outreach Coordinator of Coastal Environmental Partnership (formerly CRSWMA) who came before the Board to present and request approval of the 2009 Solid Waste Management Plan.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**Resolution
Approving the 2009 Solid Waste Plan for the
Coastal Environmental Partnership**

WHEREAS, N.C. General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan, and

WHEREAS, the County of Pamlico is a member county and located within the designated geographic area of the Coastal Environmental Partnership, and

WHEREAS, the County of Pamlico has, by an intercounty agreement, delegated the statutory responsibility for solid waste planning to the Coastal Environmental Partnership, and

WHEREAS, the Coastal Environmental Partnership has prepared an update to the Ten-Year Comprehensive Solid Waste Management Plan for the designated geographic area, including Pamlico County, and

WHEREAS, a draft of the proposed Ten-Year Comprehensive Solid Waste Management Plan was made available for public inspection in the Office of the Pamlico County Manager and a public meeting was held to receive public comment, and

WHEREAS, it is in the best interest of the citizens of the County of Pamlico to participate in the Comprehensive Solid Waste Management Plan prepared by the Coastal Regional Solid Waste Management Plan,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Pamlico County:

That the Coastal Environmental Partnership's 2009 Ten-Year Comprehensive Solid Waste Management Plan is hereby approved and accepted.

Adopted this the 6th day of July, 2009

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, the following tax releases and refunds are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Schechter, Stephen	2008	26926	Appraisal Error	\$324.20
Holton, Wesley	05-08	2485000	Listing Error	\$100.21

BE IT RESOLVED, the proposed Senior Services budget for Project Fan/Heat 2009 for older citizens is hereby approved. Senior Services received a check from East Carolina Council for \$140.00 for this project.

BE IT RESOLVED, the request from Ms. Linda Potter, Senior Services Director for endorsement of the contract for provision of in home services is hereby approved contingent upon, documentation of certifications and insurance.

BE IT RESOLVED, the contracts for Senior Services Nursing Cast Manager Services with Ms. Diana Midyette and Ms. Melissa Lee are hereby approved.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Ms. Diane McDaniel and Ms. Mary Grice is hereby appointed to the Senior Services Medicaid CAP/DA Advisory Committee.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Board of Trustees of Pamlico Community College for the surplus current expense funds from FY 2008-2009 in the amount of \$ 89,832 be transferred to capital outlay for repair of the Johnson Building Roof is hereby approved.

A motion was made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, as per board policy **to table** the request for reappointment of Mr. Andrew Preston and Mr. Ken Bennett to the Western Bay River Sewer Board.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Duffy Harrison Construction with a bid of \$23,653 for renovating the restrooms at Alliance Park is hereby approved. Twelve (12) Local Licensed General Contractors with Pamlico County were contacted only Duffy Harrison Construction submitted a quote.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, that John Hardy Construction being the lowest responsible bidder with a bid of \$119,900 for the construction of the Multipurpose Baseball/Softball Field is hereby approved.

BE IT FURTHER RESOLVED, that Ronnie Ireland Electric being the lowest responsible bidder with a bid of \$25,500 for installation of the lights for the Multipurpose Baseball/Softball Field is hereby approved.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the following change orders for the Millpond Plant Repair are hereby approved.

- **Change Order # 2 in the amount of \$ 4,694.00**
- **Change Order # 3 in the amount of \$17, 997.00**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a 4% increase for Mr. Al Gerard for the completion of two (2) certifications is hereby approved.

- 1. 2% for completion of “C-Distribution”**
- 2. 2% for completion of “Grade 1 Physical/Chemical Water Pollution Control System Operator”**

Assistant Finance Officer Mary Jane Wesphal explained to Board Members that currently employee pay is processed through the actual date paid, this of course necessitates that the week being paid through is estimated, as payroll must be calculated, processed and transmitted at the beginning of the week. An option she suggested would be to pay full time employees through the pay period as a “ghost week”. There would be no fiscal impact from this option for the employees. When the employee leaves the County, they will be paid the extra week.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the Board of Commissioners approved the following payroll changes:

- Full time employees will be paid the equivalent of one week’s additional pay to avoid paying projected hours. This process will calculate the “actual” work week beginning with payroll end date July 3, 2009 paid on July 10, 2009. This option will have no fiscal impact on full time employees.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Chris Watson, Arapahoe Charter School Finance Officer for a letter of support regarding the proposed addition of a media center to the Charter School is hereby approved.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the following Hurricane Debris Removal Contractors are hereby approved.

<u>Contract</u>	<u>Contractor</u>	<u>Call Order</u>	<u>Cost (Cubic Yard)</u>
Vegetative C&D Phase II	DRGTS	1 st Call	\$14.00
Vegetative C&D Phase II	Bamaco Inc.	2 nd Call	\$14.44
Vegetative Debris Disposal	Bamaco Inc.	1 st Call	\$ 3.90
Vegetative Debris Disposal	DRC Emergency	2 nd Call	\$ 4.24
Debris Clearing Phase I	Bamaco Inc.	1 st Call	
Debris Clearing Phase I	SRS (*)	2 nd Call	

* DRGTS = Disaster Recovery Group and Tree Service Inc.
SRS =Storm Reconstruction Services

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the developers of Caraway Cove to release their subdivision bond is hereby approved. Developers have made a commitment to Pamlico County that they will maintain the roadways within Caraway Cove until acceptance by NCDOT into the State System.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a public hearing for the 2008-2009 ROAP Grant to be held on July 20, 2009 at 7:00 p.m. is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the Board went into closed session in accordance with G.S. 143.318.11(a)6 to discuss a personnel issue.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the Board went back into open session.

The Board discussed a personnel issue and no action was taken in closed session.

There being no further business on a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the Board adjourned until Monday July 20, 2009 at 7:00 p.m.

Chairman

Clerk to the Board