

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF  
COMMISSIONERS  
MONDAY MARCH 1, 2010**

The Pamlico County Board of Commissioners met in regular session on Monday March 1, 2010 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Scott Hart, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Rev. Grady Simpson delivered the invocation and Chairman Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked for corrections, additions and/or deletions to the minutes of the open and closed session of the February 15, 2010 meeting. There being none. On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the open and closed session minutes of the February 15, 2010 meeting are hereby approved and the Chairman's signature is authorized.**

Chairman Paul Delamar asked if there were any additions and /or deletions to the agenda. There were two additions.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the following items are hereby added to the agenda.**

- **Extension of Interim Finance Officer temporary salary increase.**
- **Discussion of the Vandemere Plant vessels.**

Chairman Paul Delamar called the Public Hearing on the EMS Strategic Plan open. There were no members of the public to speak. Chairman Paul Delamar recognized Dr. Koonz and Mr. Phil Prescott to field any questions. Chairman Paul Delamar recessed the public hearing until March 15, 2010 to allow more time for public comment.

Chairman Paul Delamar opened the floor for public comment. Dr Cleve Cox, President of Pamlico Community College extended an invitation to the Board Members to see Governor Beverly Perdue who will be in attendance at the College on March 11, 2010 at 2:00 p.m.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Revisions were hereby approved.**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

<b>(R)= REVENUES (E) =EXPENDITURES</b>		<b>FISCAL YEAR 2009-2010</b>	
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
10 0214 434950	ECC Caregiver	6,491.00	
10 4946 519900	Contracted Services	6,391.00	
10 4946 531000	Travel	100.00	

*Reason for Budget Revision:* Recognize additional funds from ECC for Family Caregiver Support program

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
100211 435152	WOMEN PREVENTIVE HEALTH	1,250.00	
105164 519900	WOMEN PREVENTIVE HEALTH-CONTRACT SVCS	200.00	
105164 529000	WOMEN PREVENTIVE HEALTH-DEPT SUPPLIES	400.00	
105164 532000	WOMEN PREVENTIVE HEALTH-TELEPHONE	400.00	
105164 549100	WOMEN PREVENTIVE HEALTH-DUES AND FEES	250.00	

*Reason for Budget Revision:* RECOGNIZE ONE TIME BONUS FUNDING FROM THE STATE FOR FAMILY PLANNING PROGRAM ALSO KNOWN AS WOMEN PREVENTIVE HEALTH AND ALLOW EXPENDITURES FOR CONTRACT SERVICES, DEPARTMENT SUPPLIES, TELEPHONE AND DUES AND FEES.

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100211 435152	WOMEN PREVENTIVE HEALTH	1,250.00	
105164 519900	WOMEN PREVENTIVE HEALTH-CONTRACT SVCS	200.00	
105164 529000	WOMEN PREVENTIVE HEALTH-DEPT SUPPLIES	400.00	
105164 532000	WOMEN PREVENTIVE HEALTH-TELEPHONE	400.00	
105164 549100	WOMEN PREVENTIVE HEALTH-DUES AND FEES	250.00	

*Reason for Budget Revision:* RECOGNIZE ONE TIME BONUS FUNDING FROM THE STATE FOR FAMILY PLANNING PROGRAM ALSO KNOWN AS WOMEN PREVENTIVE HEALTH AND ALLOW EXPENDITURES FOR CONTRACT SERVICES, DEPARTMENT SUPPLIES, TELEPHONE AND DUES AND FEES.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	
		INCREASED (+)	DECREASED (-)
100211 435000	HUMAN SERVICES GRANT	750.00	
105120 512100	DIABETES SELF-MGMT-SALARIES	750.00	

*Reason for Budget Revision:* RECOGNIZE ADDITIONAL GRANT FUNDING FROM THE NORTH CAROLINA PUBLIC HEALTH FOUNDATION FOR USE IN THE DIABETES SELF-MANAGEMENT EDUCATION PROGRAM AND ALLOW EXPENDITURES FOR SALARIES.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	
		INCREASED (+)	DECREASED (-)
105190 512102	AIDS CONTROL-SALARIES		4,200.00
105120 512102	DIABETES SELF MGMT EDUCATION-SALARIES	4,200.00	
105190 512102	AIDS CONTROL-SALARIES		5,000.00
105129 512102	IMMUNIZATION ACTION PLAN-SALARIES	5,000.00	
105165 512102	HEALTH PROMOTION-SALARIES		17,390.00
105129 512102	IMMUNIZATION ACTION PLAN-SALARIES	17,390.00	

*Reason for Budget Revision:* REALLOCATION OF EXPENDITURE ACCOUNTS

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	
		INCREASED (+)	DECREASED (-)
105830 539000	DJJP-OTHER SERVICES		115.00
100213 435831	DJJP-JUVENILE SERVICES REST		115.00

*Reason for Budget Revision:* ADJUST TO FINAL DJJP FUNDING

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	
		INCREASED (+)	DECREASED (-)
105310 535600	M&R BUILDINGS	8956.21	
100000 439900	FUND BALANCE APP	8956.21	

*Reason for Budget Revision:* HEAT EXCHANGER INSTALLATION FOR DSS BUILDING/PROJECT APPROVED BY BOARD

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
106120 555000	RECREATION DEPT-CAPITAL OUTLAY	2570.00	
439900	FUND BALANCE APP	2570.00	

*Reason for Budget Revision:* INSTALLATION OF NEW CHAIN LINK FENCE FOR RECREATION DEPARTMENT. PROJECT WAS APPROVED BY BOARD WITH THE LEASE APPROVAL.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
307140 555000	WATER DEPARTMENT-CAPITAL OULAY	600,000.	
300226 430320	CONTRIBUTION FOR CAPITAL RESERVE	600,000.	

*Reason for Budget Revision:* TO ALLOCATE CAPITAL RESERVE TO MINNESOTT PROJECT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100213 444170	HAVA GRANT	10,992.90	
105000 555000	PUBLIC BUILDINGS-CAPITAL OUTLAYS	7,882.29	
104170 529000	BOE-DEPARTMENTAL SUPPLIES	3,110.61	

*Reason for Budget Revision:* TO RECORD HAVA GRANT FOR RAMP-HANDICAP ACCESS AND SUPPLIES FOR POLLING PLACES.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104930 529903	OPERATION FAN	140.00	
100214 435552	ECC-OPERATION FAN HEAT	140.00	

*Reason for Budget Revision:* TO RECORD FUNDS RECEIVED FROM EASTERN CAROLINA COUNCIL TO PURCHASE FANS FOR OLDER ADULTS

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104170 538100	BOE-PROGRAMMING		750.00
104170 531000	BOE-TRAVEL	750.00	

*Reason for Budget Revision:* TRANSFER BETWEEN EXPENDITURE ACCOUNTS TO ALLOW FOR TRAVEL EXPENSES THROUGH END OF FISCAL YEAR FOR ELECTIONS.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104932 519901	CONTRACTED SERVICES-IN HOME AIDE	1000.00	
100400 438346	IN HOME AID-LEVEL III	1000.00	

*Reason for Budget Revision:* RECOGNIZE DONATION RECEIVED BY SENIOR SERVICES FOR CARE MANAGEMENT PROGRAM. SERVICES TO BE PROVIDED TO IN-HOME AIDE CLIENTS.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100214 434948	SENIORS HEALTH INS INFORMATION PROGRAM	2,358.24	
104948 519900	SR SERVICES-CONTRACT SERVICES	600.00	
104948 522000	SR SERVICES-FOOD	300.00	
104948 526000	SR SERVICES-OFFICE SUPPLIES	258.24	
104948 529000	SR SERVICES-DEPT SUPPLIES	100.00	
104948 531000	SR SERVICES-TRAVEL	100.00	
104948 532000	SR SERVICES-TELEPHONE	600.00	
104948 532001	SR SERVICES-POSTAGE	400.00	

*Reason for Budget Revision:* RECOGNIZE REVENUE FROM SR HEALTH INSURANCE INFORMATION PROGRAM (SHIIP) GRANT AND ALLOW EXPENDITURES FOR CONTRACT SERVICES, FOOD, OFFICE SUPPLIES, DEPARTMENTAL SUPPLIES, TRAVEL, TELEPHONE, AND POSTAGE.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105000 531000	PUBLIC BUILDINGS-TRAVEL	125.00	
105000 521100	PUBLIC BUILDINGS-JANITORIAL SUPPLIES		125.00

*Reason for Budget Revision:* TRANSFER BETWEEN EXPENDITURE ACCOUNTS TO ALLOW FOR TRAVEL TO RENEW SPRINKLER CERTIFICATION.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100400 438309	SR SERVICES TOURS	12,000.00	
104930 549880	TOURS	12,000.00	

*Reason for Budget Revision:* INCREASED PARTICIPATION AND MORE EXPENSIVE SENIOR TRIP

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100000 439900	FUND BALANCE APP		66,385.00
100213 433280	ADM/LOTTERY FUND	66,385.00	

*Reason for Budget Revision:* RECOGNIZE REVENUE FROM ADDITIONAL LOTTERY FUNDS

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100000 439900	FUND BALANCE APP		66,385.00
100213 433280	ADM/LOTTERY FUND	66,385.00	

*Reason for Budget Revision:* RECOGNIZE REVENUE FROM ADDITIONAL LOTTERY FUNDS

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**FISCAL YEAR 2009-2010**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105310 535600	DSS-M&R BUILDINGS	4,000.00	
105310 555000	DSS-CAPITAL OUTLAY		4,000.00

Reason for Budget Revision: TRANSFER BETWEEN EXPENDITURE ACCOUNTS TO COVER REPAIRS TO HEATING&AIR UNIT

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**FISCAL YEAR 2009-2010**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 5000 535600	PUBLIC BUILDING-M&R BUILDINGS	5,125.28	
10 0600 434263	INSURANCE PROCEEDS	1,000.00	
10 0000 439900	APPROPRIATION FROM FUND BAL	4,125.28	

Reason for Budget Revision: RECOGNIZE EXPENSE OF REPAIRS FOR STORM DAMAGE TO ROOF AND RELATED INSURANCE REIMBURSEMENT

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**FISCAL YEAR 2009-2010**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0212 435310	Admin Reimbursement - DSS		64,272.00
10 0000 439900	Appropriation From FUND BAL	64,272.00	

Reason for Budget Revision: State reimbursement less than projected due to reduced reimbursement percentage per FY09 Cost allocation plan. (% dropped due to one time treatment of building loan in previous allocation year)

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**FISCAL YEAR 2009-2010**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0213 435831	DJJP- Juvenile Services Restitution	10,120.00	
10 5830 519900	DJJP- Contracted Services	10,120.00	

Reason for Budget Revision: Recognize award of Gang Violence Prevention grant and related expense to contract provider to conduct assessment per grant

**BE IT RESOLVED, the request to authorize a notice to proceed with handicap ramp construction at the courthouse is hereby approved.**

**BE IT RESOLVED, the following resolution is hereby approved.**

**RESOLUTION  
PAMLICO COUNTY, NORTH CAROLINA  
DECLARATION OF AN OFFICIAL INTENT TO REIMBURSE**

**BE IT HEREBY RESOLVED,** that Pamlico County, North Carolina does hereby adopt the following Declaration of Official Intent to Reimburse (the “Declaration”).

This Declaration is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2, and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the Official Intent of Pamlico County, North Carolina (the “Issuer”) with respect to the matters contained herein.

1. **Expenditures to be incurred.** The Issuer has incurred, and in the future will incur, expenditures (the “Expenditures”) to construct an elevated storage tank and three booster pump stations on real property owned by it, or over which it has a valid easement, in Pamlico County, North Carolina (the “Project”).
2. **Plan of finance.** The Issuer intends to finance the cost of the Project with the proceeds of debt to be issued by the Issuer (the “Borrowing”), the interest of which is to be excluded from gross income for federal income tax purposes.
3. **Maximum principle amount of debt to be issued.** The maximum principle amount of the Borrowing to be incurred by Issuer to finance the project is not to exceed \$5,000,000.00.
4. **Declaration of official intent to reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the

Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

This resolution is effective upon its adoption this 1st day of March, 2010.

**BE IT RESOLVED, the request from Camp Seagull / Camp Seafarer to fireworks displays on the following dates is hereby approved:**

- **Saturday March 27<sup>th</sup>**
- **Saturday April 10<sup>th</sup>**
- **Saturday April 17<sup>th</sup>**
- **Saturday April 24<sup>th</sup>**
- **Saturday May 1<sup>st</sup>**
- **Saturday May 15<sup>th</sup>**
- **Saturday May 22<sup>nd</sup>**
- **Saturday July 3<sup>rd</sup>**
- **Friday August 13<sup>th</sup>**

**BE IT RESOLVED, the request from Ms. Linda Potter, Senior Service Director to accept a \$500.00 grant for painting classes to be used for paying an instructor and provide staff training is hereby approved.**

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Mr. Skip Lee, Subdivision Administrator to approve the final plat for a six (6) lot subdivision named Oriental Plantation, Section 3B is hereby approved.**

County Manager Tim Buck informed Board Members that Recycling Supervisor Jesse Bloomberg is requesting to apply for a grant to replace several bins that are in poor condition and one to place in Hobucken / Lowland area. A total cost of five bins is approximately \$30,000. The grant requires a 20% match which will equate a \$6,000 investment by the County.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote. Commissioner Christine Mele cast a dissenting vote.

**BE IT RESOLVED, the request from Mr. Jesse Bloomberg, Recycling Supervisor to apply for a grant to replace recycling bins that are in poor condition and to place one in the Hobucken / Lowland area is hereby approved. The total cost of five (5) bins is \$30,000 with a 20% match of \$6,000.**

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the Board **tabled** the request from Mr. Bob Johnson, DSS Director to appoint Ms. Doris Krauss to fill the unexpired term of Ms. Juanita Duffy.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the following resolution was passed by majority vote. Commissioner Christine Mele cast dissenting vote.

**BE IT RESOLVED, the Pamlico County Board of Commissioners hereby approve a \$500.00 donation to 2010 Project Graduation.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for authorization to solicit proposals for auditing services for the Fiscal Year 2009-2010 audit is hereby approved.**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the interim salary for Interim Finance Officer Ms. Mary Jane Westphal of \$4,377 a month is hereby extended until Monday March 15, 2010.**

Mr. Al Gerard, Field Operations Manager came before the Board to inform them that after investigation and inspection of the vessels at the Vandemere Water Treatment Plant it was determined that will not support refurbishing, reconditioning or use that would perform for the minimum eight year lifespan.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the Board went into closed session in accordance with G.S. 143.318.11(a) 3 for client attorney privilege to discuss litigation concerning Cutter Bay.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the Board went back into open session.

Board members discussed litigation concerning Cutter Bay. No action was taken in closed session.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the Board adjourned until Monday March 15, 2010 at 7:00 p.m.

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Chairman

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Clerk to the Board