

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF  
COMMISSIONERS  
MONDAY JUNE 2, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday June 2, 2008 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections and/or deletions from the minutes of the May 14<sup>th</sup>, 16<sup>th</sup> and 19<sup>th</sup> regular session minutes and the May 19<sup>th</sup> closed session minutes. There were none.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the May 14<sup>th</sup>, 16<sup>th</sup> and 19<sup>th</sup> regular session and May 19<sup>th</sup> closed session meetings are hereby approved and the Chairman's signature is authorized thereon.**

There were no additions and/or deletions to the agenda.

Chairman Doug Brinson recognized Ms. Cat Clowers, Pamlico County Librarian who came before the Board to present the Pamlico County Library Budget. Ms. Clowers gave the Board an overview of programs available at the Library and stated that they had approximately 250 visitors daily. Ms. Clowers introduced Ms. Joan Morris who is an illiteracy tutor at the Library who in turn, introduced one of her students Mr. Jeff Sawyer who read a letter to the Board using his acquired reading skills.

Mr. Jeremy Hill, EMS Regional Specialist, came before the Board to discuss the placement of the Rescue Squad Satellite Station in the Town of Arapahoe. Mr. Hill said the State was unable to provide information in the format requested to establish the best place for a satellite station. Commissioners voiced their frustration at why gathering the information was such a hard task. Mr. Hill told Board Members he respected their frustration and would be diligent in carrying their concerns back to his supervisors. Mr. Hill did confirm the only way a satellite system could have properly been placed in Arapahoe would have taken a formal process of signatures from the Emergency Manager, County Manager, Captain of the Rescue Squad, approval by the Board of Commissioners then it would take thirty (30) days for approval from the State. There is no documentation of these actions taking place prior to the move.

Chairman Doug Brinson recognized Mr. Jeff Sanders, Rescue Squad Captain, who was asked by Board Members who authorized the move of the satellite station to Arapahoe. Mr. Sanders stated a representative from the State told him they had to open a satellite station or their doors would be shut. Mr. Sanders didn't say who at the State had told him that.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was passed by majority vote. Commissioner Doug Brinson cast a dissenting vote.

**BE IT RESOLVED, Pamlico County Rescue Squad Ambulances are to be housed only according to the Pamlico County Emergency Services Plan and the plan now is only in Bayboro.**

Mr. Jeff Sanders, Rescue Squad Captain then presented the recommendation from the EMS Advisory Committee to change the level of care from Intermediate to Paramedic by January 2009. Along with the recommendation he provided the cost of staffing and initial equipment necessary to make the change.

There were two (2) citizens signed up for Public Comment Period.

1. Mr. Rick Happ – voiced his concern with the speed limit increase in Reelsboro from 45 mph to 55 mph and exiting from Chair Road. He also handed out pictures of a sign from J.C.'s Store that blocks the view of on coming traffic.
2. Mr. Victor Lennop- lives on Chair Road and voiced his concerns of J.C.'s sign and a yellow real estate sign that blocks the view of oncoming traffic, DOT road repair done poorly on Chair Road and Reelsboro being unincorporated.

The Board then turned their attention to the Consent Agenda. Board Members pulled the Tax Releases for questions.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Revisions are hereby approved.**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(E)=EXPENDITURE (R)=REVENUE

**FISCAL YEAR 2007-2008**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104170-534000 (E)	General Fund-Elections-Printing and Binding		\$1,500
104170-532001 (E)	-Postage	\$1,500	
104170-538100 (E)	General Fund-Elections-Programming		600
104170-512600 (E)	Office Supplies	600	

Reason for Budget Revision:

This budget amendment represents a request from the Elections Director to transfer funds within her budget to handle the estimated additional cost of a second Democratic Primary in late June. All of these transferred funds are being handled from existing funds in the Elections budget. At this point no additional County funds are anticipated.

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(R)=REVENUE (E)=EXPENDITURES FISCAL YEAR 2007-2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100212-435850 (R)	General Fund-Rest. State DSS-Day Care Non-FSA	\$44,945	
105560-500000 (E)	-Day Care Expenditures	44,945	

Reason for Budget Revision:

This budget amendment is requested by the Social Services Director to recognize additional funds from the NC Department of Health and Human Services-Division of Child Development for Child Care.

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(R)=REVENUES (E)=EXPENDITURES FISCAL YEAR 2007-2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104920-534000 (E)	General Fund-Planning-Printing and Binding.		\$320
104920-555000 (E)	-Capital Outlay	\$320	

Reason for Budget Revision:

This budget amendment is requested by the Planning/Economic Development Director to transfer funds from the Printing and Binding line item to cover the cost of setup and installation of the new office computer.

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(R)=REVENUE (E)=EXPENDITURES		FISCAL YEAR 2007-2008	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435152 (R)	General Fund-Rest. Stat. Health-Women's Prevent. Health	\$5,500	
105164-519900 (E)	General Fund-Women's Prevent. Health-Contracted Services	1,500	
105164-523900 (E)	-Medical Supplies	1,000	
105164-532000 (E)	-Telephone	90	
105164-533000 (E)	-Electrical	2,779	
105164-549100(E)	-Dues and Subscriptions	131	

Reason for Budget Revision:

This budget amendment is requested by the Health Director. These are additional funds received from the Division of Public Health. These revenues are to replace funds already budgeted and spent from the Family Planning Budget (Women's Preventative Health).

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(R)=REVENUE (E)=EXPENDITURES		FISCAL YEAR 2007-2008	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435510(R)	General Fund-Rest. State Health-Aid to Counties	\$5,460	
105110-517000 (E)	-Health Dept.-Per Diem	1,103	
105110-555000 (E)	-Capital Outlay	2,960	

Reason for Budget Revision:

This budget amendment is requested by the Health Director to recognize additional Aid to Counties funds received for this fiscal year.

**BE IT RESOLVED, the request for approval of the Lynch's Beach Loop waterline relocation is hereby approved. Department of Transportation will reimburse the County for the relocation.**

A motion was made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, **to table** the Tax Releases until more information can be gathered.

County Manager Tim Buck then presented the Correspondence Agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Subdivision Administrator Skip Lee to release the bond for Lee Landing Subdivision is hereby approved.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for the reclassification of the Water Field Operations Manager from a grade 66 to a grade 72 is hereby approved.**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Dr. Marion Altman, Pamlico Community College President, to waive the \$50,040 Water Capital Reserve Fee for the installation of a four (4) inch meter to serve the Life Care Learning Center is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for an exception of Capital Reserve Fees for Mr. William Nichols is hereby approved. Mr. Nichols is replacing an existing tap with a new one on the same property to serve the same residence.**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was unanimously.

**BE IT RESOLVED, the proposed recycling center site in Oriental by the SE Fire Department is hereby approved.**

Board Members agreed to meet on June 30, 2008 at 7:00 p.m. for a Budget Session.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the Board adjourned until Monday June 16, 2008 at 7:00 p.m.

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Chairman

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Clerk to the Board