

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
TUESDAY SEPTEMBER 2, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday September 2, 2008 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson called for corrections and/or additions to the regular minutes of the August 18, 2008 meeting and closed session minutes from August 4, 2008 and August 18, 2008.

Commissioner Ann Holton requested a correction be made to the Public Hearing date. With this correction noted and changed on a motion made by Commissioner Roy Brinson and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the August 18, 2008 meeting and the closed session minutes of the August 4, 2008 and August 18, 2008 meetings are hereby approved and the Chairman's signature is authorized thereon.

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda. County Manager Tim Buck requested that two names be added and two names be deleted from the Fire Commission request.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the request to add the Fire Commission additions and deletions to the agenda is hereby approved.

Chairman Doug Brinson recognized Mr. Gary Keel Pamlico County's Representative on the North Carolina Eastern Region Board (NCER) who gave a report on NCER funding source and funds available to Pamlico County. Board Members thanked Mr. Keel for his presentation and his willingness to serve the County in this capacity.

Chairman Doug Brinson asked if there were any members of the public that would like to speak during Public Comment Period. There were none.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, the following applicants are hereby approved for the Fire Commission:

- **David Howlett**
- **Phillip Aaron Carawan**
- **Robert Mayo III**
- **Dwayne Croom**
- **Richard McAdoo**
- **Howard Ellis Jr.**
- **Wesley Ireland**
- **Harold Spruill III**
- **Mark Watson**
- **Robert Mills**
- **Jeffrey Troeltzsch**
- **Jeffery Potter**
- **Curtis Rice**
- **Willie Midgette**
- **David Wilder**
- **Angela Powell**

BE IT RESOLVED, the request to place Mr. Terry Harris Jr. on the EMS Advisory Committee is hereby approved.

BE IT RESOLVED, the request from Jayne Robb, Economic Developer to advertise the intent to lease three (3) mitigated properties is hereby approved.

- **1730 Whortonsville Road**
- **773 Horne Road**
- **4802 Lowland Road**

BE IT RESOLVED, the request from Linda Potter, Senior Services Director for approval of the FY 2008-2009 Health Promotion Contract and the FY 2008-2009 Family Caregiver Support Program Contract is hereby approved.

BE IT RESOLVED, that the following Budget Amendment is hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUES E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100213-434313 (R)	General Fund-Rest.-State-Other-CJPP Grant	\$1,498	
104312-519000 (E)	General Fund-Criminal Justice Partnership-Professional Serv	1,498	

Reason for Budget Revision:

This budget amendment represents the increased Department of Community Corrections/Criminal Justice Partnership Program funding appropriated by the State. The original application budget of \$53,196 was increased, by the State, to \$54,694.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the change order for the Lynch’s Beach Road Waterline Relocation Project in the amount of \$1,500 is hereby approved.

County Manager Tim Buck told Board Members that in order to stream line the processing of travel expense reports and to cap the meal expense cost it is being recommended that the Board adopt per diem rates for meals. The following meal rates are recommended and correspond to the standard IRS rates for 2008.

- Breakfast \$ 9.00
- Lunch \$13.00
- Dinner \$24.00

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request for adoption of a per diem rate policy and forms for travel are hereby approved. Meal rates are as follows:

- Breakfast \$ 9.00**
- Lunch \$13.00**
- Dinner \$24.00**

County Manager Tim Buck requested that the Board also consider adopting the mileage rates recommended by the U.S. General Services Administration for driving privately owned vehicles for travel. His recommendation was as follows:

If no government owned vehicle available	\$.585
If government owned vehicle available	\$.285
If committed to use government vehicle	\$.125

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the following mileage rates for Pamlico County employees driving privately owned vehicles for travel are hereby approved.

If no government owned vehicle available	\$.585
If government owned vehicle available	\$.285
If committed to use government vehicle	\$.125

County Manager Tim Buck informed Board Members that we have two Subdivisions in the County that bonds are due to expire and the utility work has not been completed on either of them. Bay Harbor Subdivision on October 26, 2008 and Caraway Coves Subdivision on October 7, 2008. He requested Board direction.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the County Attorney is directed to give notice to Bay Harbor Subdivision and Caraway Coves Subdivision of intent to call their bonds due to expiration and not having utility work completed.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was approved by majority vote. Commissioner Christine Mele cast a dissenting vote.

BE IT RESOLVED, Commissioner Carl Ollison is hereby reappointed to the Planning Board.

A motion was made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the Board went into closed session in accordance with G.S. 143.318.11(a) 6 to discuss applicants and initial salary negotiation for the Assistant Finance Officer position.

A motion was made by Commissioner Carl Ollison and seconded Commissioner Christine Mele, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the Board adjourned until Monday September 15, 2008 at 7:00 p.m.

Chairman

Clerk to the Board