

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF  
COMMISSIONERS  
MONDAY OCTOBER 6, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday October 6, 2008 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Carl Ollison. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson called for corrections and/or additions to the minutes of the regular and closed sessions of the September 15, 2008 and September 22, 2008 meetings.

There being none on a motion made by Commissioner Ann Holton and seconded by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the September 15, 2008 and September 22, 2008 meetings are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda. There were none.

Commissioner Carl Ollison arrived.

Chairman Doug Brinson opened the recessed public hearing of the Florence/Whortonsville Fire Annexation and asked if there were any members of the public to speak. There were none. County Manager Tim Buck told Board Members that requirements had been met for approval of the annexation. Chairman Doug Brinson called the public hearing closed.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from the Florence / Whortonsville Fire Tax District for the annexation of certain tax parcels along Florence Road and adjacent areas previously serviced by Triangle Fire Department and as described in a map hereby referenced as "Annex Area" is hereby approved.**

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, that tax parcels that have been annexed by the Florence / Whortonsville Fire Department along Florence Road and adjacent areas as described in a map hereby referenced as “Annex Area” are hereby placed into the Florence / Whortonsville Fire Tax District.**

Chairman Doug Brinson recognized Finance Officer Jim Philyaw who gave the Board an update on the current banking, economic and investment concerns. He informed Board Members that he and Assistant Finance Officer Ms. Mary Jane Westphal were part of a teleconference call arranged by the NC Department of State Treasurer, Local Government Commission (LGC); and the NC Cash Management Trust (NCCMT). The teleconference specifically discussed the current issues for North Carolina local governments in the deposit and investment arena; portfolio and investment guidelines for the NCCMT; and collateralization procedures. Mr. Philyaw stated that all County investments were sound, AAA rated with no questionable investments or banks and they were all SCC registered.

Chairman Doug Brinson asked if there were any members of the public to speak during Public Comment Period. There were three (3) speakers.

1. Mr. Bronte Jones told Board Members that he had started a foundation in Maribel for seniors and underprivileged children. He has purchased a building and is currently paying the bills himself, but would like the County to make a contribution.
2. Mr. Raymond Gibbs asked that Swan Point Road be considered for home repair and raising. He said there are approximately forty-four (44) homes on the road.
3. Mr. George Wilson the Associate Pastor of St. Galilee Baptist Church request funding for drug treatment and counseling for Green Acres Foundation in Maribel.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following tax reliefs and releases are hereby approved.**

Name	Year	Tax/Ticket	Reason	Amount
Cason, Ralph	06-07	25159	DW listed wrong	\$ 543.74
HLT Partnership	2008	23818/6932	Transfer error	44.71
Wilkes Properties, Inc.	2008	16346/17428	Building listed wrong	1,374.32
Coulter, John	2008	2125/3417	Sq. footage corrected	27.22
White, Roy	2008	18767/17157	Double billed	26.00
Bates, Charles	2008	309500/841	Boat sold in 2007	307.48
Morgan, John	2008	21604/10741	Sq. footage corrected	58.27
Williams, Jennifer	2008	26822/17518	SW removed in 2007	16.18
Mitchell, Harvey	2008	3845000/10549	Clerical error	231.23
Carraway, Sherwood	2008	897000/2655	DW removed	232.13
Trosclair, Mari	2008	21576/16309	Clerical error	66.00
Daniels, Jimmy	2008	1226700/3841	Tractor value wrong	152.80
Van De Rijm, Ivo	2008	17457/16509	Not in Oriental	33.47
Holton, Alice	2008	2458000/7071	Programming error	44.97
Shareheart Dev.	2008	25029/14696	Assessment Listing Error	896.83
Shareheart Dev.	2008	25029/14697	Assessment Listing Error	1,793.66
Anderson, Donald	06-07	25537/195/196	Clerical error	114.96
Shaw, Gail	2008	23174/14708	Boat not in MB	106.36
Wolfenberger, Keith	2008	7102/17749	Boat not in MB	1.98
Hollowell, Benard Jr.	2008	20478/7047	Parcel combined	575.93
Re, John	2008	22248/12518	Listing Error	27.69
Duncan, John	2008	19127/4490	MH sold	17.86
Debaun, Gerard	2008	3762/4057	Boat not in County	1,797.76
McLean, Ronald	2008	22369/9444	Listing error	214.91
Holton, Jeff	2008	18248/7108	Transfer error	448.28

**BE IT RESOLVED, the following citizens are hereby appointed to the Hazard Mitigation Planning Committee:**

**Nick Santoro  
Bronte Jones  
Jerry Prescott  
Ronald Kilburn**

A motion was made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the Board unanimously agreed **to table** the request for the appointment of Suzanne Gwaltney as a Community Business Representative on the JCPC Council.

County Manager Tim Buck informed Board Members that on September 22, 2008 the Health Board appointed Ms. Diane McDaniel as the Acting Health Director at \$32.00 an hour with a projected number of hours at 20 to 30 per week. This salary is in line with the previous Health Director. Also due to the part time schedule of Ms. McDaniel the Health Board is requesting that Ms. Ginger McLawhorn's pay be increased from \$16.73 per hour to \$18.40 per hour. This increase would be approved until a full time Health Director can be hired.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for \$32.00 an hour for the Acting Health Director Ms. Diane McDaniel is hereby approved. This salary is retroactive when duties began on September 23, 2008. Funds will come from Health Department Budget.**

**BE IT FURTHER RESOLVED, the request for an increase for Ms. Ginger McLawhorn from \$16.73 to \$18.40 an hour effective until a full time Health Director can be hired. This increase is retroactive from September 23, 2008. Funds will come from Health Department budget.**

County Manager Tim Buck informed Board Members that Ms. Tina Brooks, Athletic Program coordinator, has been serving as Acting Recreation Director while Mr. Garry Cooper is out on medical leave. Her current salary is \$27,560 or \$13.25 per hour based on her additional duties. County Manager Tim Buck requested that her interim salary be \$14.58.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

**BE IT RESOLVED, the Interim Recreation Director salary for Ms. Tina Brooks for \$14.58 an hour is hereby approved. This increase is retroactive from September 1, 2008. Funds will come from the General Fund.**

Jail Administrator Russell Willis submitted a request for salary increases for two (2) recent promotions to Shift Sergeant. Mr. Willis is recommending that Devonne Treece and Dianne Lamont salaries be increased to \$26,540.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Jail Administrator Russell Willis for salary increases to \$26,540 for Devonne Treece and Dianne Lamont two (2) recent promotions to Shift Sergeant is hereby approved. Funds will come out of the Sheriff's budget.**

County Manager Tim Buck presented a lease renewal for the Farm Service Agency Office. He stated by approving the lease, the County agrees to make certain repairs to the building as outlined in the lease. It is estimated the repairs will cost less than \$6,000. The lease is until 9/30/09 at \$9.00 a square foot for 1,151 square feet.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the Farm Service Agency Office Lease for \$9.00 a square foot is hereby approved, to include repairs included in the lease. Repair cost is capped at \$6,000.**

County Manager Tim Buck told the Board that the Water Committee had met on September 15, 2008 and made the following unanimous recommendation for the full Board to consider:

- 1) Upgrade the existing water line on Weaver Camp Road from three inch to six inch at the County's expense. The upgrade is necessary to supply water to the Bay River Landing Subdivision. The other option is for the developer to pay for the line upgrade. Estimated cost for the improvement is between \$60,000 and \$70,000 and will come from the water fund.**
- 2) Abandon the old Bayboro Water Treatment Plant. The Bayboro Water Treatment Plant is no longer operational and cannot be place back into service without excessive investment. Staff recommends abandoning the plant.**

Commissioner Carl Ollison asked to be excused from voting on the water line on Weaver Camp Road to upgrade Bay River Landing Subdivision due to conflict of interest.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

**BE IT RESOLVED, Commissioner Carl Ollison is hereby excused from voting on the Weaver Camp Road waterline upgrade serving Bay River Landing Subdivision, due to conflict of interest.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was passed by majority vote. Commissioner Ann Holton cast a dissenting vote.

**BE IT RESOLVED, the request to upgrade the existing water line on Weaver Camp Road serving Bay River Landing Subdivision from three inch to six inch at the County's expense is hereby approved. Funds are to come from Water Fund.**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to abandon the old Bayboro Water Treatment Plant and decommission it with the State is hereby approved.**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the Board went into closed session in accordance with G.S. 143.318.11 (a) 3 & 6 to discuss qualifications and salary offer on an Animal Control applicant and client attorney privilege to discuss the Shareheart litigation.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the Board went back into open session.

No action was taken on Attorney Client Privilege.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, the County Manager is empowered to hire an Animal Control Officer at \$25,582. Six Month Probation is still in place with no additional salary increase at the end of the six month period.**

There being no further business on a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the Board adjourned until Monday October 20, 2008 at 7:00 p.m.

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Chairman

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Clerk to the Board

