

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY NOVEMBER 3, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday November 3, 2008 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception to Commissioner Jimmy Spain. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, gave the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson then called for corrections and/or additions to the regular and closed session minutes of the October 20, 2008 meeting. There being none on a motion made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the October 20, 2008 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda. County Manager Tim Buck asked that a Budget Amendment for the Veterans Officer to help pay for the meal for Veterans on Veterans Day. A motion was made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board unanimously agreed to the addition.

Chairman Doug Brinson recognized Mr. Allen Henke, Engineer from East Group who came before the Board representing Carraway Coves Subdivision. Mr. Henke asked that the Board consider alternatives to the bond call for Carraway Coves.

A motion was made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, to extend the Carraway Cove bond for three (3) months. This failed due to a tie vote. Commissioners Ann Holton, Paul Delamar and Christine Mele cast dissenting votes.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Carraway Coves Subdivision bond has been extended until December 3, 2008.

There were no members of the Public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolutions were unanimously approved.

BE IT RESOLVED, the request to accept a Senior Health Insurance Information Program (SHIIP) Grant is hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUES (E)=EXPENDITURES **FISCAL YEAR 2008-2009**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104948-522000 (E)	General Fund-Senior. Hth. Ins. Info. Prog.-SHIIP-Food	\$200	
104948-526000 (E)	SHIIP-Office Supplies	300	
104948-529000 (E)	SHIIP-Dept. Supplies		\$1,384
104948-531000 (E)	SHIIP-Travel	500	
104948-532001 (E)	SHIIP-Postage	84	
104948-537000 (E)	SHIIP-Advertising	300	

Reason for Budget Revision:

This budget amendment is requested by the Senior Services Director to allocate the funds the Board approved to carryover from the previous Fiscal Year 2007-2008. The Board approved a carryover amount of \$1,659 (not \$1,660). All of these funds were budgeted in the SHIIP Department Supplies account. This budget amendment-line item transfer-allocates these funds to the appropriate expenditure account for disbursement.

BE IT RESOLVED, the following Budget Revisions are hereby approved.

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100214-434948 (R)	General Fund-Rest. State-Senior Services-SHIIP	\$4,200	
104948-519900 (E)	General Fund-Senior. Hth. Ins. Info. Prog.-SHIIP-Cont. Serv.	600	
104948-522000 (E)	-SHIIP-Food	600	
104948-526000 (E)	-SHIIP-Office Supplies	500	
104948-529000 (E)	-SHIIP-Dept. Supplies	800	
104948-531000 (E)	-SHIIP-Travel	300	
104948-532001 (E)	-SHIIP-Postage	200	
104948-532000 (E)	-SHIIP-Telephone	600	

104948-537000 (E) | -SHIIP-Advertising | The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

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104948-519900 (E)	General Fund-Senior. Hth. Ins. Info. Prog.-SHIIP-Cont. Serv.	600	
104948-522000 (E)	-SHIIP-Food	600	
104948-526000 (E)	-SHIIP-Office Supplies	500	
104948-529000 (E)	-SHIIP-Dept. Supplies	800	
104948-531000 (E)	-SHIIP-Travel	300	
104948-532001 (E)	-SHIIP-Postage	200	
104948-532000 (E)	-SHIIP-Telephone	600	
104948-537000 (E)	-SHIIP-Advertising	600	

Reason for Budget Revision:

This budget adjustment is requested by the Senior Services Director to recognize funding for the Seniors Health Insurance Information Program (SHIIP). During the budget cycle, the Senior Services Director did not expect funding in FY2008-2009.

600

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(R) REVENUE (E) EXPENDITURE FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100213-444170 (E)	General Fund-Restricted State Other-HAVA Grant	\$6,461	
104170-518100 (E)	General Fund-Board of Elections-FICA Expense	256	
104170-518101 (E)	-Medicare Expense	60	
104170-512600 (E)	-Salaries/Wages-Part Time	4,112	
104170-529000 (E)	-Department Supplies	1,971	
104170-526000 (E)	-Office Supplies	62	

Reason for Budget Revision:

This budget amendment represents a request from the Elections Director to recognize funds received from a NC State Board of Elections Help America Vote Grant (HAVA). This grant is designed to reimburse counties for the funding of additional One-Stop voting sites for the 2008 General Election.

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(R)=REVENUES (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100600-400000 (R)	General Fund-Miscellaneous-Misc.	\$1,125	
104950-500000 (E)	General Fund-Cooperative Extension-Expenditures	\$1,125	

Reason for Budget Revision:

This budget amendment is requested by the Pamlico County North Carolina Cooperative Extension Service for expenses related to a Master Gardeners class. Funds will be collected from the participants and payment will be made to North Carolina State University for the cost of supplies

BE IT RESOLVED, the Pamlico County Parks and Recreation Comprehensive System-Wide Plan is hereby approved.

BE IT RESOLVED, the following Tax Releases and Reliefs are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Bynum, Elizabeth	2008	16925/2385	Not in Grantsboro	\$ 5.20
G.E. Modular Space	2008	19456/5555	Business changed names	\$ 383.87
Baxter, Sydney	2007	26556/99999	Clerical Error	\$ 105.88
Sellers, Kenneth	2008	19682/14664	Boat not in County	\$ 476.69
Thirdwave, Inc.	2008	20357/16011	Billed in error	\$ 3.78
Lundlolad, Frank	2008	19502/9271	Boat Value Appealed	\$ 145.72
Hutson, John	2008	19660/7362	Boat not in County	\$ 627.45
Ropp, Sanford	2008	21648/13174	Appraisal Correction	\$ 163.84

BE IT RESOLVED, the low bidder “Value Trucking and Land Service” for septic tank installation for Ms. Tonya Taylor in the Pamlico County 2006 CDBG-SS Program is hereby approved.

The Board then turned their attention to the Correspondence Agenda.

Mr. Mike Olexa came before the Board requesting a bond extension for the Preserve Subdivision. He indicated that the extension is necessary to delay paving until Phase II is constructed, thus avoiding construction damage to the new road. Water lines and electric services have been installed and completed.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a six (6) month bond extension for the Preserves Subdivision is hereby approved. Expiration date is May 3, 2009.

Economic Developer Jayne Robb came before the Board requesting to apply for a grant to assist with the installation of infrastructure for the Bojangles Project. The required match would range from \$1835 to \$3200.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote. Commissioners Christine Mele and Paul Delamar cast dissenting votes.

BE IT RESOLVED, the request from Ms. Jayne Robb, Economic Developer to apply to seek grant funding for infrastructure costs for the Bojangles Project is hereby approved.

County Manager Tim Buck informed Board Members that an air conditioner in the Health Department is out of order due to a broken compressor, but due to the age of the unit it is being advised to replace instead of repair. Dixon Services has quoted an amount of \$4,352 for a Trane Unit.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request to replace an Air Conditioner in the Health Department with a Trane unit at the cost of \$4,352 is hereby approved.

The Recreation Advisory Board at their October 29, 2008 meeting considered a revision to the Alliance Park Master Plan that would change the proposed new adult sized multipurpose field to a youth field. County Engineer Jim Galloway said the adult sized field will not fit into the given space. Additionally, this will reduce the maximum number of fields at the Alliance Park from five (5) to four (4). The Recreation Advisory Board recommends building a youth sized field adjacent to the existing Bambino field and to forgo clearing the wooded site at this time.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request to revise the Alliance Park Master Plan from an adult sized multipurpose field to a youth field is hereby approved.

BE IT FURTHER RESOLVED, to change the location of the field such that it is adjacent to the existing Bambino Field

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the resignation of Mr. Skye Wiseman on the Health Board in the Engineering position is hereby approved.

As in the past, Board policy is to wait until the next meeting to address any applications for the Health Board position.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Veterans Service Officer Thomas Toler for a budget amendment in the amount of \$25.00 to assist in the cost of the Veterans Luncheon is hereby approved.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board adjourned until Monday November 17, 2008 at 7:00 p.m.

Chairman

Clerk to the Board