

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY FEBRUARY 4, 2008**

The Pamlico County Board of Commissioners met in regular session in the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any additions and/or deletions from the open and closed session minutes from the January 22, 2008 and January 28, 2008 meetings. There being none on a motion made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the open and closed session minutes of the January 22, 2008 and January 28, 2008 meetings are hereby approved and the Chairman's signature is authorized thereon.

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request to add the Board of Education letter asking the state to reconsider the low wealth funds to the Consent Agenda is hereby approved.

Chairman Doug Brinson asked if any members of the public present would like to speak during public comment period. Mr. Julian Broughton came before the Board requesting they not consider water rate increase until the quality of the water has been improved.

Chairman Doug Brinson then recognized Mr. Doug Cross, Owner of Pamlico Packing Co. Inc., who informed Board Members that Pamlico Packing is being considered for the Waterfront Access and Marine Industry Fund Proposal. He requested a letter of support from the County regarding this project.

Commissioner Jimmy Spain asked to be excused from voting on the project due to a conflict of interest.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Commissioner Jimmy Spain is hereby excused from voting on the Pamlico Packing Co. Inc., proposal due to conflict of interest.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, a letter will be sent from Pamlico County in support of the Pamlico Packing Co. Inc., for the Waterfront Access and Marine Industry Fund Project.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Roy Brinson, the following resolutions were unanimously approved.

BE IT RESOLVED, the Pamlico County Board of Commissioners hereby approved fireworks displays on the following dates at Camp Sea Gull/ Seafarer, contingent upon approval by Fire Marshal, Ben Barnett.

- **April 5**
- **April 12**
- **April 19**
- **April 26**
- **May 3**
- **May 17**
- **May 24**
- **July 4**
- **August 15**

BE IT RESOLVED, the following budget revisions are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUES (E)=EXPENDITURES

FISCAL YEAR 2007-2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100214-43547 (R)	General Fund-Rest. State Sen. Svc-ECC-Medication/Disease		\$8,334
104947-512100 (E)	General Fund-Medication/Disease Mgmt.-Salaries/Wages	\$4,533	
104947-518100 (E)	-FICA Exp.	281	
104947-518101 (E)	-Medicare Exp	66	
104947-518200 (E)	-Retirement Exp	227	
104947-518210 (E)	-401K Exp.	136	
104947-518300 (E)	-Insurance Exp.	1,240	
104947-518600 (E)	-Workers Comp.	45	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT (-)
		INCREASED	DECREASED
104947-519000 (E)	-Professional Serv.		200
104947-519300 (E)	-Medical Services		1,500
104947-519900 (E)	-Contracted Serv.		490
104947-522000 (E)	-Food		225
104947-526000 (E)	-Office Supplies		277
104947-529000 (E)	-Department Supp.		694
104947-531000 (E)	-Travel		350

Reason for Budget Revision:

This budget revision is requested by the Senior Services Director to amend the Medication Management budget to actual expenditures and revenues. The Director is allocating her employees time to the applicable budget code. The Salaries/Wages and fringe benefits were originally budgeted in the Senior Center Operating account. Also, this revision includes the reduction of funding received by the Senior Services Director. The County originally budgeted to receive revenues of \$16,668 and expenditures of \$8,334. However since her funding for this program was reduced from \$16,668 to \$8,334 the County needs to appropriate \$8,334 from the General Fund Balance to cover the total budgeted expenditures of \$16,668. The program revenues will cover the program expenditures of \$8,334. The General Fund Balance appropriation of \$8,334 will cover the other expenditures originally supported by program revenues.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT (-)
		INCREASED	DECREASED
104947-532000 (E)	General Fund-Medication/Disease Mgmt.-Telephone		\$ 410
104947-532001 (E)	Postage		180
104947-533000 (E)	Electrical		304
104947-533001 (E)	Water and Sewer		60
104947-534000 (E)	Printing		358
104947-535200 (E)	M&R Equipment		280
104947-537000 (E)	Advertising		1,200
100000-555000 (E)	General Fund-Balance Sheet Acct.-Appropriated Fund Bal.	\$8,334	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT (-)
		INCREASED	DECREASED
104942-512600 (E)	General Fund-CAP/DA-Salaries P/T		\$11,220
104942-518100 (E)	-FICA Exp.		696
104942-518101 (E)	-Medicare Exp.		163
104942-518600 (E)	-Workers Comp.		816
104932-512600 (E)	General Fund-Care Management-Salaries P/T	\$11,220	
104932-518100 (E)	FICA Exp.	696	
104932-518101 (E)	Medicare Exp.	163	
104932-518600 (E)	Workers Comp	816	

Reason for Budget Revision:

This budget adjustment is requested by the Senior Services Director to transfer funds from the CAP/DA budget, where they were inadvertently budgeted, into the Care Management budget where the employee's time is actually charged.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Harris, Donald	2007	22573/7114	Moved to Calif.	\$ 7.67
Marsha's Cottage	2007	18847/17701	Corrected Equip List	\$ 205.47
Caraway Construction	2007	19586/17473	Corrected Equip List	\$ 225.19
Price, Gregory	2007	3320/12725	DW Sold	\$ 117.98
Jones, Edna	2007	2890000/8487	SW to personal prop.	\$ 93.63
Sanders, Sue	05-07	946/13866	SW to personal prop	\$ 438.23
Tung, Joan	2007	17691/15825	Appraisal Correction	\$ 159.10
Machle, Ardell	2007	20324/9950	Appraisal Correction	\$ 159.10
Colavito, James	2007	17024/3914	Appraisal Correction	\$ 64.94
Alexander, Harold	05-07	28000/108	Incorrect class on prop.	\$ 8.22
Jones, Booker T.	03-07	2845000/7044	Acreage Error	\$ 47.50
Spencer, Lynette	2007	26646/14801	House removed	\$ 638.35

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the relocation benefits in accordance with CDBG eligibility and prioritization guidelines for Mr. Dalton and Ms. Siddie Cooper are hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the low bidders on the demolition of two properties in the 2006 CDBG-Scattered Site Program is hereby approved.

**Timothy Cowell Property
Tony Voliva Property**

**Bobby Cahoon Construction
Charles Hughes Construction**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Commissioner Paul Delamar to appoint Mr. David Paul to the Comprehensive Transportation Planning Steering Committee is hereby approved.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, that the request from Commissioner Christine Mele to appoint Ms. Missy Baskervill as an alternate on the Coastal Resources Advisory Council is hereby approved.

County Manager Tim Buck discussed Hazen and Sawyer's Water Master Plan Phase II with Board Members. The Board requested that Hazen and Sawyer come to the February 18, 2008 meeting to make a presentation.

County Manager Tim Buck asked for direction regarding the inquiry to the specifics, including price, of consulting firms to identify the reasonable and customary expenditure of the Water Department and perform a professional Water Rate Study.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote. Commissioner Christine Mele, Paul Delamar and Doug Brinson cast dissenting votes.

BE IT RESOLVED, the request to inquire about performing a Water Rate Study is hereby denied.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the Board the Board by majority vote agreed to go into closed session in accordance with G. S. 143.318.11 (a) 4 and 6 for economic development and a personnel issue. Commissioners Christine Mele and Paul Delamar cast dissenting votes.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the Board unanimously agreed to go back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the Board adjourned until Monday February 18, 2008 at 7:00 p.m.

Chairman

Clerk to the Board